

SEINE-RAT RIVER CONSERVATION DISTRICT

BOARD MEMBERS PRESENT:

Cornie Goertzen - Chairman SD 3 & 4
 Gerry Maynard - Chairman SD 5
 Art Bergmann - Chairman SD 9

Jim Swidersky - Vice-Chairman SD 3 & 4
 Bob Brandt - Chairman, SD 8

ABSENT: Dylan Barkman - SD 6, Earl Funk - SD 7, Larry Bugera - Provincial Appointee

STAFF PRESENT:

Kristy-Layne Carr, Manager
 Rita Bazin, Financial Administrator

Jodi Goerzen, Project Supervisor

I. **CALL TO ORDER** – Chairman Goertzen calls the meeting to order at 9:30 a.m.

II. APPROVAL OF AGENDA

019-2013: Gerry Maynard - Bob Brandt

BE IT RESOLVED THAT the Agenda be hereby approved as circulated with an addition per Art Bergmann re viability of GPS use for surveying in the SRRCD. **CARRIED**

III. APPROVAL OF MINUTES

020-2013: Jim Swidersky - Art Bergmann

BE IT RESOLVED THAT the Board hereby adopts the Minutes of the January 15, 2013 Board meeting as circulated. **CARRIED**

IV. CHAIRMAN'S REPORT

Chairman Goertzen reports on his activities as Chairman, including the following: three days at the Red River Basin Commission Conference, one day for the MCDA Executive Board, and three other meetings: two personnel committee & with Ernie Goertzen, a CWRA luncheon and 6 hours for meeting preparations & signing cheques.

V. MANITOBA CONSERVATION DISTRICTS ASSOCIATION

- a) Shane Robins, Executive Manager - Results re expanded executives
- b) Board Meeting, October 2, 2012 highlights
- c) AGM Meeting, December 5, 2012 highlights

VI. FINANCE

- a) Accounts Payable

021-2013: Bob Brandt - Jim Swidersky

BE IT RESOLVED THAT the accounts payable be hereby approved for payment as per list. **CARRIED**

- b) Financial Statement for the ten months ending January 31, 2013

022-2013: Gerry Maynard - Jim Swidersky

BE IT RESOLVED THAT a request be submitted to Manitoba Water Stewardship to transfer up to \$17,000 remaining budgeted from various cumulative components into the Rat River Water Retention. **CARRIED**

023-2013: Jim Swidersky - Gerry Maynard

BE IT RESOLVED THAT the Board hereby accepts the quotation submitted by Sensus for auditing services for the next three years ending March 31, 2015. **CARRIED**

VII. MANAGER'S REPORT

Kristy-Layne Carr gives her Manager's report and has the following for Board approval:

024-2013: Gerry Maynard - Art Bergmann

BE IT RESOLVED THAT the Board hereby approves repairs to the Chevrolet Colorado as per quote from John's Repair Centre in Blumenort.

CARRIED**025-2013: Gerry Maynard - Jim Swidersky**

BE IT RESOLVED THAT the Board hereby approves expenses of up to \$750 towards the willow planting project.

CARRIED**026-2013: Jim Swidersky - Bob Brandt**

BE IT RESOLVED THAT the Board hereby approves three tickets for the Red River Basin Commission North Chapter Fish Dinner at a price of \$50 each.

CARRIED**VIII. MANITOBA WATER STEWARDSHIP REPORT**

Robin Beukens, Watershed Planner is present and circulates a copy of his report: reminder that the Provincial Carry-over Grant requests are not guaranteed and this year would probably not be approved, but the SRRCD is not in this predicament this year; Consensus Committee reconvening to discuss various issues with opportunities for CDs to provide input; IWMP Planning Update; and an additional update on correspondence regarding Surface Water Management Strategy, Green Prosperity Act and Ducks Unlimited Canada Wetland Heroes nominations.

IX. SUB DISTRICT REPORTS

Bob Brandt, Chairman SD 8 gives a report pursuant to the sub-district meeting held on February 4th and has the following recommendation for Board approval:

027-2012: Bob Brandt - Art Bergmann

BE IT RESOLVED THAT the Board hereby accepts a Sub-District 8 recommendation to submit project design plans with a 450 mm culvert to Premier Peat and Manitoba Conservation, and if approved, proceed with construction of the project.

CARRIED**X. POLICY COMMITTEE - Recommendation for Board approval****028-2012: Art Bergmann - Jim Swidersky**

BE IT RESOLVED THAT the Board hereby approves the following policies:

- | | |
|--|---|
| 2.2 Board Elections | 2.7 Board Committees |
| 2.13 In Camera Session Committees of the Whole | 2.14 Policy Committee Terms of Reference |
| 2.17 Board & SD Members Compensation & Expenses | 2.19 Personnel Committee Terms of Reference |
| 2.20 Finance Committee Terms of Reference | 3.8 Spending Limits |
| 6.12 Project Supervisor's Job Description | 7.1 Authority for Project Approval |
| 9.3 Rain Garden Program | 10.4 Tree Buffer Establishment Program |
| 10.10 Sealing Abandoned Wells Outside of the SRRCD Boundaries | |
| 10.11 Well Head Remediation & Dormant Well Protection | 10.12 Willow Planting Program |
| 10.13 Understory Planting Program | 6.11 Summer Student Job Description – as amended |
| 10.9 Abandoned Well Capping Program – as amended | |

AND THAT Policy #7.4 - Work Tendered on a Lump Sum Basis without a Formal Contract be deferred for further review.

CARRIED**XI. IN CAMERA – Personnel Committee****029-2013: Art Bergmann - Jim Swidersky**

BE IT RESOLVED THAT the Board meet 'In Camera' to discuss personnel issues.

CARRIED**030-2013: Gerry Maynard - Art Bergmann**

BE IT RESOLVED THAT the 'In Camera' meeting adjourn and the Board meeting resume.

CARRIED**031-2013: Gerry Maynard - Jim Swidersky**

BE IT RESOLVED THAT Cornie Goertzen be instructed to contact Earl Funk, Chairman of the Personnel Committee to further pursue staffing requirements for interim positions as per Board directions.

CARRIED

XII. NEW BUSINESS/CORRESPONDENCE

- a) Manitoba Conservation & Water Stewardship, Groundwater Management Section – Well water inventory Received as information.
- b) Manitoba Infrastructure & Transportation, Highway Traffic Board – Notice of Highway Traffic Board Hearing Received as information.
- c) Manitoba Conservation & Water Stewardship, Watershed Planning & Programs – Role & engineering support services Received as information.
- d) Manitoba Conservation & Water Stewardship, Water Use Licensing Section – Copy of letter to City of Steinbach Received as information.

e) Manitoba Envirothon – Volunteers requested for 2013 Envirothon

032-2013: Gerry Maynard - Jim Swidersky

BE IT RESOLVED THAT the Board hereby authorizes staff to assist at the 2013 Manitoba Regional Envirothon event.

CARRIED

f) ESRI Canada - Maintenance Renewal & Preliminary Sales

033-2013: Jim Swidersky - Gerry Maynard

BE IT RESOLVED THAT the Board hereby approves the following expenses: \$100 for ESRI maintenance renewal and \$150 for ArcGIS Desktop Advanced program administration fee.

CARRIED

g) Overton Environmental Enterprises - Searching site for plant based compost. Received as information.

h) GPS Technology requirement

034-2013: Art Bergmann - Bob Brandt

BE IT RESOLVED THAT staff investigate potential alliances with other Conservation Districts for surveying capabilities, specifically with regards to water retention projects.

CARRIED

XIII. NEXT BOARD – March 19, 2013

XIV. ADJOURNMENT

035-2013: Bob Brandt - Art Bergmann

BE IT RESOLVED THAT the meeting be hereby adjourned at 12:55 p.m.

CARRIED

CORNIE GOERTZEN, CHAIRMAN

RITA BAZIN, FINANCIAL ADMINISTRATOR